Citizen's Charter of Education Department

Name of the Department	Service to the citizens including employees and Ex-employees	Total fees payable (as appli-cable)	Duration Present	Duration Reduced (suggested)	Documents to be submitted with application for admission	(Suggested) Further suggest the number of paper formalities which can be done away with	On-line application and E-mail address- to whom the application to be submitted	Contact person for inquiries with telephone number	Contact person for complaints and suggestions with telephone number
Education	Learners of KMCP Schools & SSKs	Free of cost	Admission allowed throughout the year	N. A.	Application form for admission is available free of cost. Age proof documents like Birth Certificate/ Councillor's Certtificate/ Declaration from parents or Guardian.	N. A.	N. A.	9477494607 9831809070 9339657067 033-22520372 033-22860053	Bithika Chakraborty, Dy. E. O. Mina Rani Dey, Dy. E. O. Dhaneshwar Das Dy. E. O. Sr. Education officer Chief Manager

Sd/-
MMIC (Education)

Sd/-
Chief Manager (Education)

Sd/-
Senior Education Officer