Citizen's Charter of C. M. E. (Civil) Department

(Manual for House Drainage Connection)

Name of the Department	Service to the citizens including employees and Ex-employees	Total fees payable (as applicable)	Duration Present	Duration Reduced (suggested)	Documents to be submitted with application	(Suggested) Further suggest the number of paper formalities which can be done away with	On-line application and E-mail address- to whom the application to be submitted	Contact person for inquiries with telephone number	Contact person for complains and suggestions with telephone number
C. M. E. (Civil)	Internal House Drainage plan sanction for new building (Up to 4 storied) & brick sewer connection	As per schedule available at K.M.C Website	(a) 15 days required to raise demand notice if application is in order. (b) Permission will be issued after 7 days of receipt of required fees (c) For brick sewer connection & multistoried building E.E. will take approval of Jt.M.C.(G/D), D.G. (S & D) through D.G. (Civil). On getting approval Internal House		(a) Letter of engagement of plumber (b) Copy of sanction building plan (c) Lay out plan of proposed internal House Drainage system (d) Photocopy of enlisted certificate of plumber (e) Current Tax bill (f) N.O.C from Assessment		Concerned Borough Office Ex.Engr.(C)-I, eec_bri@kmcgov.in, wd.no. 1,2,3,4,5,6,7,8 & 9 Ex.Engr.(C)-II, eec_brii@kmcgov.in, wd.no. 10,11,12,15,16,17,18,19&20 Ex.Engr.(C)-III,eec_briii@kmcgov.in, wd. No. 13,14,29,30,31,32,33,34 &35 Ex.Engr.(C)-IV, eec_briv@kmcgov.in, wd.no. 21,22,23,24,25,26,27,28,38&39 Ex.Engr.(C)-V,eec_brv@kmcgov.in, wd.no. 36,37,40,41,42,43,44,45,48,49&50 Ex.Engr.(C)-VI,eec_brvi@kmcgov.in, wd.no. 46,47,51,52,53,54,55,60,61&62 Ex.Engr.(C)-VII, eec_brvii@kmcgov.in, wd. 56,57,58,59,63,64.65,66&67 Ex.Engr.(C)-VIII, eec_brviii@kmcgov.in, wd.no.68,69,70,72,83,84,85,86,87,88&90 Ex.Engr.(C)-IX, eec_brix@kmcgov.in, wd.no.71,73,74,75,76,77,78,79,80&82 Ex.Engr.(C)-X, eec_brx@kmcgov.in, wd.no.81,89,91,92,93,94,95,96,97,98,99&100 Ex.Engr.(C)-XI,eec_brxi@kmcgov.in wd.no.103,104,110,111,112,113&114 Ex.Engr.(C)-XII,eec_brxii@kmcgov.in, wd.no.101,102,105,106,107,108 & 109 Ex.Engr.(C)-XIII, eec_brxiii@kmcgov.in, wd.no.115,116.117,118,119,120&122	Concerned Borough Office Ex.Engr.(C)-I, Tel no.25574232, wd.no. 1,2,3,4,5,6,7,8 & 9 Ex.Engr.(C)-II, Tel no.25559081 wd.no. 10,11,12,15,16,17,18,19 &20 Ex.Engr.(C)-III, Tel no.23629955, wd. No. 13,14,29,30,31,32,33,34 &35 Ex.Engr.(C)-IV, Tel no.22722933, wd.no. 21,22,23,24,25,26,27,28,38&39 Ex.Engr.(C)-V,Tel no.22413715, wd.no. 36,37,40,41,42,43,44,45,48,49&50 Ex.Engr.(C)-VI,Tel no.28861216, wd.no. 46,47,51,52,53,54,55,60,61 & 62 Ex.Engr.(C)-VII, Tel no.22906635, wd. no.56,57,58,59,63,64.65,66 & 67 Ex.Engr.(C)-VIII, Tel no.24652860, wd.no.68,69,70,72,83,84,85,86,87,88&90 Ex.Engr.(C)-IX, Tel no.24791833, wd.no.71,73,74,75,76,77,78,79,80 & 82 Ex.Engr.(C)-X, Tel no.24229043, wd.no.81,89,91,92,93,94,95,96,97,98,99&100 Ex.Engr.(C)-XI, Tel no.24258138 wd.no.103,104,110,111,112,113&114 Ex.Engr.(C)-XII, Tel no.24180646, wd.no.101,102,105,106,107,108&109 Ex.Engr.(C)-XIII, Tel no.23971102, wd.no.115,116.117,118,119,120&122	Ex. Engr. Of concer-ned borough office and office of D.G. (C) at 5, S. N. Banerjee Road, Kolkata - 13 Tel. no. 2286-1249

Name of the Depart-ment	Service to the citizens including employees and Ex-employees	Total fees payable (as appli-cable)	Duration Present	Duration Reduced (suggested)	Documents to be submitted with application	(Suggested) Further suggest the number of paper formalities which can be done away with	On-line application and E-mail address- to whom the application to be submitted	Contact person for inquiries with telephone number	Contact person for complains and suggestions with telephone number
			Drainage plan will be sanc-tioned within 20 days, if building is constructed as per sanctioned building plan.		Collection Department		Ex.Engr.(C)-XIV, eec_brxiv@kmcgov.in, wd no.121,127,128,129,130,131&132 Ex.Engr.(C)-XV,eec_brxv@kmcgov.in wd.no.133,134,135,136,137,138,139,140&141 Ex.Engr.(C)-XVI, so_c_joka@kmcgov.in, wd.no.123,124,125,126,142,143 & 144	Ex.Engr.(C)-XIV, Tel no.23970879 wd no.121,127,128,129,130,131&132 Ex.Engr.(C)-XV,Tel no.24696049 wd.no.133,134,135,136,137,138,139,140&141 Ex.Engr.(C)-XVI, 24670057, wd.no.123,124,125,126,142,143 & 144	
C. M. E. (Civil)	External House Drainage connection to K.M.C. Drain	As per schedule available at K.M.C Website	(a) Permission will be issued after 7 days of receipt of required fees.		(a) Completion/ Occupancy certificate of the sanctioned Building along with comple-tion certifi-cate of Internal H.D. Plan with up to date Tax clearance certificate & clearance of Law for dispute cases		Concerned Borough Office Ex.Engr.(C)-I, eec_bri@kmcgov.in, wd.no. 1,2,3,4,5,6,7,8 & 9 Ex.Engr.(C)-II, eec_brii@kmcgov.in, wd.no. 10,11,12,15,16,17,18,19&20 Ex.Engr.(C)-III,eec_briii@kmcgov.in, wd. No. 13,14,29,30,31,32,33,34 &35 Ex.Engr.(C)-IV, eec_briv@kmcgov.in, wd.no. 21,22,23,24,25,26,27,28,38&39 Ex.Engr.(C)-V,eec_brv@kmcgov.in, wd.no. 36,37,40,41,42,43,44,45,48,49&50 Ex.Engr.(C)-VI,eec_brvi@kmcgov.in, wd.no. 46,47,51,52,53,54,55,60,61&62 Ex.Engr.(C)-VII, eec_brvii@kmcgov.in, wd. 56,57,58,59,63,64.65,66&67 Ex.Engr.(C)-VIII, eec_brviii@kmcgov.in, wd.no.68,69,70,72,83,84,85,86,87,88&90 Ex.Engr.(C)-IX, eec_brix@kmcgov.in, wd.no.71,73,74,75,76,77,78,79,80&82 Ex.Engr.(C)-X, eec_brx@kmcgov.in, wd.no.81,89,91,92,93,94,95,96,97,98,99&100	Concerned Borough Office Ex.Engr.(C)-I, Tel no.25574232, wd.no. 1,2,3,4,5,6,7,8 & 9 Ex.Engr.(C)-II, Tel no.25559081 wd.no. 10,11,12,15,16,17,18,19 &20 Ex.Engr.(C)-III, Tel no.23629955, wd. No. 13,14,29,30,31,32,33,34 &35 Ex.Engr.(C)-IV, Tel no.22722933, wd.no. 21,22,23,24,25,26,27,28,38&39 Ex.Engr.(C)-V,Tel no.22413715, wd.no.36,37,40,41,42,43,44,45,48,49&50 Ex.Engr.(C)-VI,Tel no.28861216, wd.no. 46,47,51,52,53,54,55,60,61 & 62 Ex.Engr.(C)-VII, Tel no.22906635, wd. no.56,57,58,59,63,64.65,66 & 67 Ex.Engr.(C)-VIII, Tel no.24652860, wd.no.68,69,70,72,83,84,85,86,87,88&90 Ex.Engr.(C)-IX, Tel no.24791833, wd.no.71,73,74,75,76,77,78,79,80 & 82 Ex.Engr.(C)-X, Tel no.24229043, wd.no.81,89,91,92,93,94,95,96,97,98,99&100	Ex. Engr. Of concer-ned borough office and office of D.G. (C) at 5, S. N. Banerjee Road, Kolkata - 13 Tel. no. 2286-1249

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							Ex.Engr.(C)-XI,eec_brxi@kmcgov.in wd.no.103,104,110,111,112,113&114 Ex.Engr.(C)-XII,eec_brxii@kmcgov.in, wd.no.101,102,105,106,107,108 & 109 Ex.Engr.(C)-XIII, eec_brxiii@kmcgov.in, wd.no.115,116.117,118,119,120&122 Ex.Engr.(C)-XIV, eec_brxiv@kmcgov.in, wd no.121,127,128,129,130,131&132 Ex.Engr.(C)-XV,eec_brxv@kmcgov.in wd.no.133,134,135,136,137,138,139,140&141 Ex.Engr.(C)-XVI, so_c_joka@kmcgov.in, wd.no.123,124,125,126,142,143 & 144	Ex.Engr.(C)-XI, Tel no.24258138 wd.no.103,104,110,111,112,113&114 Ex.Engr.(C)-XII, Tel no.24180646, wd.no.101,102,105,106,107,108&109 Ex.Engr.(C)-XIII, Tel no.23971102, wd.no.115,116.117,118,119,120&122 Ex.Engr.(C)-XIV, Tel no.23970879 wd no.121,127,128,129,130,131&132 Ex.Engr.(C)-XV,Tel no.24696049 wd.no.133,134,135,136,137,138,139,140&141 Ex.Engr.(C)-XVI, 24670057, wd.no.123,124,125,126,142,143 & 144	

Sd/-
D. G. (Civil)

Sd/-
D. G. (Sewerage & Drainage)

Sd/-
Dy. C. E. (Civil) / HQ