THE KOLKATA MUNICIPAL CORPORATION

Office of the Chief Municipal Health Officer

5, S. N. Banerjee Road, Kolkata – 700 013

Advertisement No – H/03/KMC/2022-23. dated 20.10.2022.

The Health Department of Kolkata Municipal Corporation will engage the following personnel as mentioned below for Polyclinics under XV Finance Commission Health Grant on contractual basis.

Name of the Post :- Counsellor

Accordingly the vacancy status (category wise) is furnished in the understated table.

Category	Vacancy
Unreserved	**08**
Unreserved (Person with Disabilities)	**01**
SC	**04**
ST	**01**
OBC-A	**02**
OBC-B	**01**
Total	**Resultant Vacancy 17**

Essential Qualification :-

a) Graduation in Psychology/Social work/ Sociology/Anthropology/Human Development.
b) Conversant in MS Office

Desirable :-

Post Graduation (MA/MSC) in Psychology/Social Work/ Sociology/Anthropology / Human Development.

Age (as on 01.01.2023) :- Not more than 40 Years. (age relaxation will be given for reserved category candidates as per extant Govt. Norms.)

Remuneration : -20,000/-(twenty thousand only) per month.

Scale of scoring – Total 100 marks :-

a) **Madhyamik – 10**(above 75%=**10**, 60-75%=**8**, 50-59%=**6**, 40-49%=**4** & <40%to pass marks=**2**)
b) **Higher Secondary -10**(as above)
c) **Graduation - 10**(as above)
d) **Post Graduation - 10**(as above)
e) **Experience** in Govt. Health sector only – 1 marks for each year of experience **maximum 5**,<1 year - 0
f) **Written Test – 40**
g) **Interview Marks - 15**

The eligible candidates are requested to submit their application in a sealed envelope mentioning the name of the post and addressed to "Chief Municipal Health Officer, Kolkata Municipal Corporation " CMO Bldg, 5, S.N. Banerjee Road, Kolkata – 700013, The sealed envelope should be submitted in the **drop box** in front of room no 254 2nd floor of CMO Bldg.

The date and time of submission of application :- (excluding holidays): from 15.02.2023 to 25.02.2023. time 11:00 a.m. - 4:00 p.m. (Monday to Friday), Saturday: 11:00 am – 2:00pm. No application will be received by post/courier. No application will be received in drop box after 25.02.2023 at 4.00 pm.

Applications will be shortlisted after scrutiny on the basis of marks obtained in qualifications and experience only. Short – listed candidates will be called for Written Test & Interview. Name of the eligible candidates will be uploaded in our website along with the date and venue.

The engagement is subject to the final outcome of the petition filed WPA (P) 335 of 2022 in the matter of "Pijus Patra Vs The State of West Bengal & Ors"

08/02/2023

Chief Municipal Health Officer

Kolkata Municipal Corporation

CHIEF MUNICIPAL HEALTH OFFICER
KOLKATA MUNICIPAL CORPORATION

The General Information for the Applicants / Candidates may be as follows:

a) The applicants must have proficiency in Bengali.
b) Application form which is not properly filled in or incomplete Application forms are liable to be cancelled.
c) The Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualifications must be completed on the date of submission of application.
d) **Candidates must be submitted photocopies (self attested) of documents along with original filled up application form duly signed by candidates as mentioned below.**
    - Age Proof of Certificate (Madhyamik or equivalent examination certificate)
    - All mark sheets pass certificates of the essential academic qualification
    - Experience Certificate
    - Caste Certificate.
    - Photo proof Identity card & proof of Address (Passport/Voter ID/Aadhaar)
e) Experience Certificate will be calculated after obtaining the required qualification for the above mentioned position, till the first date of application
f) Candidates working in Government Organization must route their application through proper channel if their departmental rules require so and produce NOC at the time of interview.
g) No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
h) The decision of the competent authority regarding the engagement will be final.
i) The Health Department of KMC authority reserves the right to change/modify any/all of the above conditions and as mentioned in the advertisement

08/02/2023

Chief Municipal Health Officer
Kolkata Municipal Corporation

CHIEF MUNICIPAL HEALTH OFFICER
KOLKATA MUNICIPAL CORPORATION

Kolkata Municipal Corporation

Health Department

5, S.N. Banerjee Road Kolkata – 13

Photo
Attach

Signature

Application Format for the post of Counsellor

1. Name in full (Block Letters):

2. Guardian's Name:

3. a) Date of Birth according to Madhyamik:
   Or equivalent examination certificate:
   b) Age as on 01.01.2023:
4. Are you physically handicapped?

5. Caste :

6. Postal Address (in Capital Letters) to which Communication should be sent (mentioning PO, Sub-Division, District, Pin Code)

7. Contact No.

8. Email ID :

9. Permanent address (in capital letters):

10. a) Whether citizen of India, write Yes or No:

    b) Whether a natural citizen of India or citizen by registration

11. Educational/Qualifications

Name of the Exam	Name of the Board/University	Full Marks	Marks Obtained	% of Marks	Division/ Grade	Year of Passing
Madhyamik						
Higher Secondary						

12. Professional / Other Qualifications or Specialization:

Name of the Exam	Name of the Board / University	Registration No	Full Marks	Marks Obtained	% of Marks	Year of Passing
Graduation						
Post Graduation						

Details of Experience :

Declaration

I do hereby declare that all the statements given above by me are true and correct in all respect. If any statement found false at the time of examination/interview or after my appointment then my candidature will liable to be cancelled or my service will terminate automatically.

Place : Full Signature of the candidate

Date :